

K-11034/81/2011/MKSP/PAC  
Government of India  
Ministry of Rural Development  
Department of Rural Development

6<sup>th</sup> Floor, Hotel Samrat, New Delhi  
Dated: 8<sup>th</sup> March, 2012

To

Shri. D.V. Swamy  
State Mission Director  
Odisha Poverty Reduction Mission (OPRM)-TRIPTI  
SIRD Campus, Unit-8  
Bhubaneswar-751012

Subject: Project proposals under Mahila Kisan Sashaktikaran Pariyojana (MKSP) for empowering women vegetable growers in Kalahandi, Malkanagiri and Khurdha Districts of Odisha by Madhyam Foundation

Sir,

I am directed to refer to the above mentioned proposal received under Mahila Kisan Sashaktikaran Pariyojana (MKSP) from the state of Odisha vide letter no. 17-NRLM-14-7001-24899/P.R. dated 27/12/11 from Sh. S.R. Pradhan, Dy. Director-cum-Dy-Secretary, Panchayatiraj Department, Govt. of Odisha. The Project Approval Committee (PAC) has considered the proposal in its meeting held on 28.02.2013 and approved the project subject to following conditions:-

1. The Project will cover 6000 beneficiaries in proposed area in Odisha. The total cost of the Project is Rs. 4.194Crore. Ministry of Rural Development (MoRD) funding would be Rs. 3.145 Crore (75% of total project cost) and State will contribute Rs. 1.049Crore(25% of total project cost).
2. While identifying the target group, priority should be given to poorest of the poor and most vulnerable women such as SC/ST, minorities, landless and the Primitive Tribal Groups.
3. Reallocation of funds not exceeding to 5% of the total project cost among different project activities will be permissible to accommodate any innovation within the project. However, reallocation on account of administrative expenditure shall not be permitted.
4. Purchase of vehicles is not admissible in the project.
5. The administrative expenses for managing the project shall not exceed 5% with the condition that savings if any in the administrative component may be used for furthering the activities of the project but not vice versa.
6. No cost escalation shall be borne by the Ministry of Rural Development, Government of India.
7. After the release of first instalment of Central share by MoRD, matching share should be released by the State government within one month.

8. PIA should submit the Inception report within 15 days of receipt of 1<sup>st</sup> Instalment of Central share from MoRD, as per the format attached as **Annexure-I**.
9. The DPR should be submitted within 3 months from the date of receipt of 1<sup>st</sup> instalment of Central share from MoRD, as per the format attached as **Annexure-II**.
10. The Inception Report should contain detailed worked out budget, and detail training schedule as per the budget template/training schedule formats which are attached as **Annexure-III and IV** respectively. Along with the Inception report, the PIA should submit the following documents:- The Technical Protocol (Guidance note is attached as **Annexure-V**), their Poorest of Poor Strategy/models, Drudgery reduction tools proposed (with pictures of specific tools), their Planned MIS framework, Monitoring & Evaluation frameworks and proposed system for Proactive public disclosure of information (Guidance notes/norms attached as **Annexure-VI**).
11. The PIA should submit their MIS reports to MoRD, as and when required.
12. Before the commencement of the project, the PIA should have a dedicated team for the implementation of the project. The details of project implementation team should also be communicated to this Ministry along with Inception report.
13. PIA will conduct a detailed baseline survey within first four months of the release of 1<sup>st</sup> instalment of Central share. Baseline survey details along with baseline format should also be submitted to this Ministry.
14. At the end of the project period, the ownership and management rights of the infrastructure and assets created if any, under the project, shall remain with the participating women groups/organizations.
15. The completion report of the project should be made available by the PIA to MoRD within three months from the date of project completion along with final utilization certificate and audit reports and funds that remained unspent, if any.
16. Financial audit is to be carried out by the Chartered Accountant of the PIA or any other authority appointed by the State Government. The audit report together with action taken on the auditor's observations and physical progress under the project shall be furnished at the time of release 2<sup>nd</sup>/3<sup>rd</sup> instalments of the Central Funds.
17. Audit reports of the project should reflect the total Govt. Grant (Central and State share and interest thereon) and cash contribution if any from other sources with reference to cost estimates and components in the project report. In case of contribution in kind by PIA or other sources, the auditor will provide a separate certificate indicating the valuation of cost components borne by PIA or other sources.
18. The Ministry of Rural Development retains the right to carry out internal audit of funds and financial implications of the project, if deemed necessary.
19. The PIA will furnish a certificate to the effect that the beneficiaries under MKSP have not been assisted /proposed for assistance under any other Government Programme for similar activities.
20. The interest amount accrued on Government releases, if any, shall be adjusted against the Government share of the project cost at the time of release of the third and final instalment. PIA

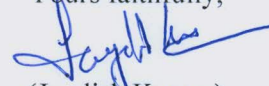


should also exhibit and account for the interest earned and accrued and utilize such interest for the project only subject to overall sanctioned project cost, under intimation to MoRD.

21. The PIA/coordinating agency shall submit the progress report of the project by 15<sup>th</sup> of the month succeeding every quarter in the format prescribed by the Ministry (format attached as **Annexure-VII**). Failure to furnish the progress report would make PIA/coordinating agency liable to refund the Central Funds released for the project along with interest.
22. For monitoring and periodic review of the sanctioned project, a Committee at the State level, headed by the Secretary (RD) of the State is to be constituted who will be responsible for reviewing and monitoring the Project/s. The State Committee shall have participation from Agriculture and Women and Child Development Departments. The Committee shall undertake quarterly reviews with the PIAs and members of the consortia as the case may be. The State governments may also constitute a State Level Technical Project Support Group to assist the PIAs in the implementation of the Projects.
23. It shall be open to the Ministry of Rural Development to prescribe such conditions, as it deems fit, from time to time to ensure proper execution of the project.
24. A web based monitoring system is to be established and a web site for the project with details regarding beneficiaries, training, income etc will have to be maintained by the PIA.
25. The action plan and time line should be immediately uploaded on the website by the PIA.
26. The training content/modules under the project will be uploaded on the project website.
27. The project may follow the Group Approach for delivery of services and the Community based organizations should be given key role in the management, decision making and handling of finances under the Project.
28. PIA should open and maintain a separate bank account of the project for implementing the Programme.
29. The funds will be released to the Odisha State Rural Livelihoods Mission (Odisha SRLM) i.e. the Coordinating agency in the State only after signing of Memorandum of Understanding (MoU) between the PIA and the Odisha SRLM.

You are requested to obtain the acceptance/commitment of the funding pattern/conditions given above from Project Implementing Agency i.e. Madhyam Foundation and furnish the same to this Ministry at the earliest. You are also requested to submit the acceptance of funding pattern/ conditions whichever concerns to the State Government or Odisha SRLM to this Ministry.

Yours faithfully,



(Jagdish Kumar)

Research Officer/RL (MKSP)

Tel.-24109866

**Enclosure:**

1. Inception Report Format- Annexure-I
2. Detailed Project Report Format (DPR)- Annexure-II
3. Budget Template- Annexure-III
4. Training Schedule Format- Annexure-IV
5. Guidance Note on Technical Protocol- Annexure-V
6. Guidance note on Public Disclosure Norms-Annexure-VI
7. Quarterly Physical and Financial Progress formats- Annexure-VII

**Copy to:**

1. Principal Secretary, Panchayati Raj Department, Govt. of Odisha
2. Chief Functionary, Madhyam Foundation, N3/202,IRC village, Nayapalli, Bhubaneswar,Odisha, India